

INTERMEDIATE ARCHITECT, 5 TO 10 YEARS' EXPERIENCE

Noll & Tam Architects is a 45+ person, award-winning design oriented architectural firm in West Berkeley celebrating 30 years in business. Public projects are our focus: libraries and other community and civic facilities, higher education, and K-12 schools. We also work on healthcare, animal care and zoos, and science and technology projects. Our firm culture is collaborative, team-based and friendly. We value making meaningful contributions to our clients, our community, and our environment. We pride ourselves on developing talent from within and are actively looking for candidates who are interested in growing with us.

We are seeking a person with 5 to 10 years of experience who is interested in working on a diverse range of projects and taking on a variety of roles and responsibilities.

Requirements for the position include:

- Master's or Bachelor of Architecture from an accredited program
- Licensed to practice architecture (or well on the path to licensure)
- Experience as Job Captain or similar role on projects
- Experience in all phases of projects from Schematic Design through Construction Administration
- Proficiency with Revit
- Graphic skills (Photoshop, Illustrator, InDesign)
- Good technical design and detailing skills
- Knowledge of the CBC and accessibility codes
- Excellent communication skills, both written and verbal
- Authorized to work in the United States
- Ability to work onsite in office 3x per week

It would be a plus if you also have:

- Civic and/or Education (K-16) project experience
- Division of the State Architect (DSA) project experience
- Intermediate or Expert Revit skills

We might be a good fit for you if:

- You want to work at a design-focused firm on community-oriented projects.
- You are interested in working in and around the Bay Area.
- You are looking for a firm that prioritizes a healthy work-life balance.
- You'd like to be part of a fun and hard-working group that enjoys what they do and the people they do it with

Salary range: \$80,000 - \$110,000 annual salary, commensurate with experience.

Comprehensive benefits include: 100% medical, dental, and vision coverage, a Safe Harbor 401(k) Plan, long-term disability, life insurance, FSA, transit reimbursement, free onsite parking, and cell phone stipend. We also offer a generous PTO plan that includes 9 paid holidays, 4 weeks vacation, and sick time.

Professional Development Support: our commitment includes paid time allowance, license test and fees reimbursement.

Our office is currently working a hybrid schedule; 3 days working in the office and up to 2 days are optional to work from home.

Apply: Please submit your cover letter with a resume, design portfolio, and references in **a single PDF** attachment to jobs@nollandtam.com . Please limit the size to 10MB.

No phone calls, please.

Design Portfolio should include:

- Examples of design process (diagrams, sketches, graphics, etc.)
- Renderings you have done (do not submit renderings done by others)
- Working drawings showing knowledge of detailing, materials, and document organization