

## **ARCHITECT/ DESIGNER, 3-5 YEARS' EXPERIENCE**

Noll & Tam Architects is a 45+ person, award-winning design oriented architectural firm in West Berkeley celebrating 30 years in business. Public projects are our focus: libraries and other community and civic facilities, higher education, and K-12 schools. We also work on healthcare, animal care and zoos, and science and technology projects. Our firm culture is collaborative, team-based and friendly. We value making meaningful contributions to our clients, our community, and our environment. We pride ourselves on developing talent from within and are actively looking for candidates who are interested in growing with us.

We are seeking a person with 3 to 5 years of experience who is interested in working on a diverse range of projects and taking on a variety of roles and responsibilities.

### *Requirements for the position include:*

- Bachelor's Degree in Architecture from an accredited program
- Proficiency in Revit
- Graphic skills (Photoshop, Illustrator, InDesign)
- Rendering and visualization skills (Revit Cloud, SketchUp, Lumion, etc.)
- Knowledge of the CBC and accessibility codes
- Excellent verbal and written English communication skills
- US work authorization is required

### *It would be a plus if you also have:*

- Intermediate to advanced Revit skills.
- Experience working in all project phases, Schematic Design through Construction Administration

### *We might be a good fit for you if:*

- You want to work at a design focused firm on community-oriented projects
- You are interested in working in and around the Bay Area
- You are looking for a firm that prioritizes a healthy work-life balance
- You'd like to be part of a fun and hard-working group that enjoys what they do and the people they do it with

**Salary range:** \$70,000 - \$85,000, Commensurate with experience.

*Comprehensive benefits include:* 100% medical, dental, and vision coverage, a Safe Harbor 401(k) Plan, long-term disability, life insurance, FSA, transit reimbursement, free onsite parking, and cell phone stipend. We also offer a generous PTO plan that includes 9 paid holidays, 4 weeks vacation, and sick time.

*Professional Development Support:* our commitment includes paid time allowance, license test and fees reimbursement.

Our office is currently working a hybrid schedule; 3 days working in the office and up to 2 days are optional to work from home.

*Apply:* Please submit your cover letter with a resume, design portfolio, and references in **a single PDF** attachment by email [jobs@nollandtam.com](mailto:jobs@nollandtam.com). Please limit size to 10MB.  
No phone calls, please.

Design Portfolio should include:

- Examples of design process (diagrams, sketches, graphics, etc.)
- Renderings you have done (do not submit renderings done by others)
- Working drawings showing knowledge of detailing, materials, and document organization